



# HOW TO

# Move accounts to Minnco

**Follow these simple steps to move accounts from another financial institution to Minnco Credit Union.**

**Step 1. Open a membership at Minnco Credit Union:**

- A primary savings account is required for membership. The minimum balance is \$5.00. This is your membership at Minnco and allows you to open additional accounts and receive services. Accounts may be open at any Minnco office or online at [www.minnco.com](http://www.minnco.com).
- Open a checking account at Minnco. There are a variety of accounts available. Ask a Member Service Representative for more information or refer to [www.minnco.com](http://www.minnco.com).

**Step 2. Move direct deposits and automatic payments to your Minnco account:**

- Direct Deposit:  
Minnco Credit Union's Routing Number: 291973386  
Your Checking Account Number: \_\_\_\_\_
- For Social Security deposits, call 1-800-772-1213.
- Move your automatic transfers/payments to your new Minnco account.
  - Sign up for online banking or Minnco Mobile and setup Bill Pay.
  - Review your old account statement for automatic withdrawals or payments.
  - For your convenience, there's a worksheet on the back that can be used to record the information from your old account.

**Step 3. Close your old account:**

- Once scheduled payments, checks, or pending transactions have cleared, move the remaining balance to your Minnco account and close the old one.



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