

# MINNCO CREDIT UNION

## DONATION/SPONSORSHIP REQUEST FORM

Minnco Credit Union is dedicated to supporting and strengthening the communities where our members live, work and play. A portion of this commitment is demonstrated through donations that help support local organizations, groups and events. Since Minnco Credit Union is chartered to welcome members who live or work in Isanti, Chisago, Anoka, Sherburne, Benton, Mille Lacs, Washington, Ramsey, Hennepin, Wright, Pine and Kanabec counties, these are the areas in which we focus our financial and material donations.

Due to the numerous requests we receive – and in order to make a decision and respond in a timely matter – we require all requests to be submitted on a Donation Request Form. Requests will be considered based on several criteria in order to ensure that charitable and financial resources are used in a way that best serves our members.

This form must be filled out completely in order for us to consider your request. **Please attach any letters, flyers or information about your organization and/or event that will assist us in reviewing your request.**

Today's Date: \_\_\_\_\_ Deadline for response: \_\_\_\_\_

Name of Organization \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address \_\_\_\_\_

Web Address \_\_\_\_\_ Email \_\_\_\_\_

Contact person: \_\_\_\_\_ Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

What type of organization? (Please check all that apply)

non-profit  school  community  civic  youth  benefit

other (explain) \_\_\_\_\_

Name of Event/Program \_\_\_\_\_

Date of Event \_\_\_\_\_ Event Location \_\_\_\_\_

Estimated attendance at event \_\_\_\_\_

How will donation be used: \_\_\_\_\_

Are you a Minnco Credit Union member?  Yes  No

Is the event for a Minnco Credit Union member(s)?  Yes  No

Item(s) Requested:

Monetary Contribution Amount \$ \_\_\_\_\_

Advertising (describe) \_\_\_\_\_

Auction, Raffle Prize (describe) \_\_\_\_\_

**Please submit completed form along with supporting documents to:**

Minnco Credit Union  
Attn: Donation Committee  
236 2<sup>nd</sup> Ave SW  
Cambridge, MN 55008